



MICHIGAN'S AMERICORPS 2015-16 CALENDAR OF EVENTS & DEADLINES (DATES SUBJECT TO CHANGE)

This calendar **does not contain any dates related to the 2016-2017 application or renewal process. Contact the MCSC if you do not have the separate timeline with application/renewal dates.*

August 2015

**Class start date(s), program description, and host site locations due to MCSC via Survey Monkey*

14 July PER & Statement of Expenditures (cash requests) due via OnCorps

19-20 "New" (2 years or less) Program Director Meeting - Lansing

20 Program Director Conference Call, 10:00am

September 2015

4 September Statement of Expenditure Estimate (payable) due in paper form – see financial calendar

4 August PER & Statement of Expenditures (cash requests) due via OnCorps

7 Labor Day

10 Michigan's AmeriCorps Financial Staff Training Webinar, 10:00-11:00am

11 National Day of Service and Remembrance (www.911day.org)

October 2015

2 September PER & Statement of Expenditures (cash requests) due via OnCorps

8 Michigan's AmeriCorps Grantee Meeting

- Program Directors & Organizational Leader Meeting, 9:00am-12:00pm – Lansing

- Program Director Meeting, 12:00-4:00pm – Lansing

15 Final 2014-15 Progress Report due via OnCorps

15 Aggregate Financial Report due via OnCorps – see financial calendar

16 National AmeriCorps Swearing-In (*optional*)

19 Member Celebration Registration & LeaderCorps nominations due to MCSC

19-21 National Conference on Volunteering and Service – Houston, TX

24 Make A Difference Day (www.makeadifferenceday.com)

November 2015

11 Veterans Day

13 October PER & Statement of Expenditures (cash requests) due via OnCorps

19 Michigan's AmeriCorps Member Celebration, 9:30am-4:30pm – Lansing

19-20 Michigan's AmeriCorps LeaderCorps Meeting – Lansing

26 Thanksgiving Day

December 2015

10 Program Director Conference Call, 10:00am

15 November PER & Statement of Expenditures (cash requests) due via OnCorps

January 2016

**Mentoring Month – www.michigan.gov/mentormichigan*

7 LeaderCorps Retreat registration due to MCSC

15 Quarterly Progress Report due via OnCorps

15 December PER & Statement of Expenditures (cash requests) due via OnCorps

18 Dr. Martin Luther King, Jr. Day of Service (www.mlkday.org)

20-22 Michigan's AmeriCorps LeaderCorps Retreat – Location TBD

February 2016

- 3-4 Program Director Meeting – Location TBD
- 15 *Presidents Day*
- 15 **January PER & Statement of Expenditures (cash requests) due via OnCorps**

March 2016

- TBD *National AmeriCorps Week* (www.americorpsweek.gov)
- 15 **February PER & Statement of Expenditures (cash requests) due via OnCorps**
- 24 Program Director Conference Call, 10:00am

April 2016

- TBD *Mayors Day of Recognition for National Service*
(www.nationalservice.gov/special-initiatives/mayors-day)
- 10-16 *National Volunteer Week* (www.pointsoflight.org)
- 15 **Quarterly and Semi-annual Progress Report due via OnCorps**
- 15 **March PER & Statement of Expenditures (cash requests) due via OnCorps**
- 15 **Aggregate Financial Report due via OnCorps – see *financial calendar***
- 15-17 *Global Youth Service Day* (<http://gysd.org/>)
- TBD Giving and Volunteering Celebration – Lansing (*optional*)

May 2016

- 1 **2015-2016 Grant Extension Requests Due – see *financial calendar***
- 13 **April PER & Statement of Expenditures (cash requests) due via OnCorps**
- 20-OR-21 *Regional Russ Mawby Signature Service Projects*
- 26 Program Director Conference Call, 10:00am
- 30 *Memorial Day*

June 2016

- 1 **Budget Amendment or Line Item Transfer Requests Due – see *financial calendar***
- 3 LeaderCorps Final Meeting, 10:00am-3:00pm – Lansing
- 15 **May PER & Statement of Expenditures (cash requests) due via OnCorps**
- 23 Program Director Conference Call, 10:00am
- TBD Governor's Service Awards – Location TBD (*optional*)

July 2016

- 15 **Quarterly Progress Report due via OnCorps**
- 15 **June PER & Statement of Expenditures (cash requests) due via OnCorps**
- 21 Program Director Meeting, 10:00am-4:00pm – Lansing

August 2016

- 14 **July PER & Statement of Expenditures (cash requests) due via OnCorps**
- 18 Program Director Conference Call, 10:00am

**The date and location for the 2016 North Central National Service Training have not yet been determined, but will most likely take place in the spring.*